

BLEADON PARISH COUNCIL

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Parish Clerk:
Bruce Poole MCMI



The **Annual Meeting** of **Bleadon Parish Council** was held in the Coronation Hall Coronation Road Coronation Road Bleadon on **Monday 8th May 2006** when the following business will be transacted.

PRESENT Mrs P J Skelley (Chairman) together with Mrs M E Sheppard Messrs J Harvey-Bennett R Hicks R House C Morris M Perry K Pyke together with the clerk Mr B Poole.

There were thirty two members of the public present together with District Councillor Mr I Peddlesden.

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race gender sexual orientation marital status and any disability) Crime & Disorder Health & Safety and Human Rights”

Declaration of Interests

183.23.1	Councillor C Morris	Treasurer Coronation Hall
183.23.1	Councillor K Pyke	Member Coronation Hall
183.23.2		Council Representative
183.21.2/929	Councillor R House	Joint owner of site
	Councillor M Sheppard	Adjoining Tenant

183.1 Apologies

Councillor Mrs P Robinson

183.2 To receive any amendments to the Register of Interest

The clerk advised the members of the need to notify him of any amendments to the current register. Councillor Pyke recorded amendments to his entry in the Register

183.3 To Elect a Chairman

Mrs P Skelley was duly proposed seconded and elected as Chairman,

183.4 To Receive a Statutory Declaration of Office

The statutory declaration was made and signed.

183.5 To Elect a Vice Chairman

Mrs P Robinson was duly proposed seconded and elected as Vice Chairman

183.6 To Receive a Statutory Declaration of Office

As Councillor Mrs Robinson was absent it was agreed that she be asked to make the statutory declaration at the next available meeting.

183.7 To Elect the following Committees

(a) Planning

Chairman – Councillor Mrs M E Sheppard supported by the whole Council. It also resolved to give delegated powers to the clerk in order that he could respond on behalf of the Parish Council when time restrictions prevailed. This resolve to be noted in the Council's standing orders.

(b) Open Spaces

Chairman – Councillor Mrs P Robinson also Churchyard and Magazine. Councillor Mrs M Sheppard Allotments and Councillor K Pyke Children's Playground and Village Furniture.

(c) Footpaths and Bridleways

Chairman – Councillor R House

(d) Finance & Personnel

Finance Chairman – Councillor Mrs P Skelley together with Councillor Mrs P Robinson and Councillor C Morris.

Personnel – Councillors Mrs P Skelley and Councillor K Pyke

(e) Roads & Transport

Councillor Mr Justin Harvey-Bennett

183.8 To propose Representatives to the following Village Organisations

(a) Coronation Hall

Councillors Clive Morris & Keith Pyke

(b) Youth Club

(c) Guides & Scouts

Councillor K Pyke

(d) ALCA

Councillor R Hicks

183.9 To re-adopt Standing Orders and Financial Regulations

It was resolved that that these be adopted to include the amendment as set out in 183.7.a.

183.10 To approve the Council's Asset Register

Approved

183.11 To approve the Council's Bank Mandate

Any two from the current list of Councillors with the Clerk approved for undertaking bank transfers.

183.12 To receive the Parish Council's Financial Statement for the year ending 31st March 2006

(1) To approve the Annual Accounts for the year ending 31st March 2006

(2) To approve the Annual Return Statement of Assurance

The clerk gave an explanation of the annual accounts for the year ended 31st March 2006 which was subsequently approved nem con by the Council. It was noted that a copy of these accounts was attached to the Minute Book.

The clerk proceeded to go through the list of assurances and on completion these were also approved by the Council a copy of which is attached to the Minute Book.

183.13 To re-appoint the Clerk as the Council's Responsible Financial Officer

Re-appointed

183.14 To reaffirm acceptance of The Audit and Account Regulations 2003 and The Accounts and Audit (Amendment) Regulations 2004

Re-affirmed acceptance

183.15 To re-affirm the Council's Publication Scheme and confirm the Parish Council's Qualified Persons under Section 36 of The Freedom of Information Act 2000

Re-affirmed acceptance

183.16 To review Allotment Rents and Magazine Advertising Charges

It was agreed that as the Newsletter advertising rates had been increased last year no action would be taken at this time. Neither would any increase be sought in respect to the allotments.

183.17 Matters Arising from the Annual Parish Meeting.

(a) Problem with schools

District Councillor Ian Peddlesden explained to the meeting what the current Governmental and District Council policies were in respect to school intake for children living in Bleadon. He emphasised the importance of ensuring that Parents register in time each year.

(b) Potholes St Catherine's/Mulberry Lane/Celtic Way

Councillor Harvey-Bennett gave the meeting an update of the current situation.

(c) Subsidence in Bridge Road

This subject heading outlined the problem Bridge Road Residents had been suffering due to noise and dust emanating from Marshalls' yard. The clerk explained what correspondence by way of e-mail he had received from Mrs C Lance and District Councillor Elfan Ap Rees. He also advised on the actions taken by the Enforcement section of North Somerset.

(d) White Vans parking on the pavement

It was noted that the offending van had now desisted in the practice

183.18 Minutes

The Minutes of the Parish Council Meeting held on Monday 13th March 2006 were taken as read approved as being a correct record and signed as such by the Chairman.

183.19 Matters Arising

(1) Members of the Public & Councillors

(a) Lake Cottages – unauthorised Development?

Currently being investigated by North Somerset

(b) Leaf Blower

Item placed on the Asset Register and Insurance Policy.

(c) Ditch at Knoll View

Councillor R House provided an update on this matter

(2) Churchyard Path

It was noted that the Parish Council was still waiting for a further response from North Somerset.

- (3) North Somerset
- (a) 30 mph sign
(b) No through road

It was noted with some concern that these signs as yet had not been erected.

- (3) Willow Trees – Bridge Road

Being progressed by North Somerset

- (4) Land in front of The Public Toilets

Reply still awaited from North Somerset

- (5) Council Computer

It was noted that a duplicate cd had been received unfortunately it was the wrong one.

- (6) The Veale

Again it was noted that a reply was still awaited from North Somerset

183.20

Finance

(1)*	Community Action	Annual Membership Subscription	20.00	
(2)*	North Somerset	Printing – Annual Parish Meeting	112.00	
(3)*	Staples	Stationery	239.42	41.90
(4)*	SEC	Electrical Maintenance Dec 05 – Mar 06	15.65	2.74
(5)*	ALCA	Subscription 2006/07	214.35	
(6)*	Staff	Salaries & Expenses – March	990.30	
(7)*	EDF Energy	Electricity	21.06	1.05
(8)*	Bruce Poole & Company	Postage – March	18.00	
(9)*	Sidmouth Garden Centre	Leaf Collector	12.76	2.23
(10)*	Allianz Cornhill Insurance	Local Council Policy	699.58	
(11)*	Telecomm	Broadband Charges 01/04/06-30/06/04	22.12	3.87
(12)	Clerks & Councils	Direct Annual Subscription	9.00	
(13)	Zurich Municipal	LCAS Renewal	85.00	14.88
(14)	North Somerset	APM Flyer	62.00	
(15)	GFS Print	Village Newsletter – Issue 68	568.00	
	GFS Print	Duplicate Cheque – 1131 £526.00		
(16)	Bleadon Post Office	Refreshments – APM	83.00	
(17)	Bruce Poole & Company	Postage – April	8.14	
(18)	Mr B Poole)		
(19)	Mr J Hurcombe) Staff Salaries & Expenses	1081.51	
(20)	NALC	National Conference Costs (1/3 rd)	75.18	13.16
(21)	PC Doctor	IT Repairs	45.00	
(22)	Towens	Skip 1	83.40	14.60
		Skip 2	112.34	19.66
(23)	Mr B Poole	Refreshments – APM	15.72	
(24)	SLCC	Regional Conference	40.00	

It was **Resolved** that those marked with an asterisk and by way of an agreed delegated power be approved retrospectively and the remaining invoices also be approved.

183.21

Planning Committee Report

(1) Outstanding Applications

06/0255 – Refused 28/03/06

Erection of Dwelling & Garage

Land adjacent to Purn Farm Bridgwater Road Bleadon

06/0360

Change of use from Agricultural use to used car tyre baling operation with redundant grain store building

Purn Farm Bridgwater Road Weston-super-Mare BS24 0AN

06/0481

Change of use from residential garage and office to hair salon. Raising of existing pitch roof to create first floor level including dormers to front and rear and the erection of side conservatory

Longwood House Bridge Road Bleadon

The Council recommended refusal on the basis that:

- It would create further traffic hazards
- Evidence of need appears not to be proven
- Would not be providing any additional employment benefits

(2) New Applications

06/0611

Erection of a side Conservatory
Myrtle Cottage Old School Lane Bleadon

The Council had no objections to this application

06/0614

Erection of a single storey garage extension
Quantock House Shiplate Road Bleadon

The Council objected to this application

06/0639

Conversion from a six bedroom bungalow to a one bedroom flat and three bedroom bungalow
Viewpoint Roman Road Bleadon

The Council approved of this application so long as any future use was restricted to family use and not for financial gain.

06/0717

Erection of a two storey side and single storey front extension
10 Coronation Road Bleadon

The Council objected to this application on the basis that

- That it would have an adverse impact on neighbouring properties
- That the proposal was too large

06/0864

Erection of a Polytunnel for agriculture (retrospective)
Land adjoining 4 Manor Grange Bleadon

Councillors Mrs M E Sheppard & R House left the meeting for a short period of time.

06/0929

Proposed conversion of Farm Buildings to employment use (B1 and/or B8) use of land for B8 (storage) purposes. Provision of Car Parking. Landscaping works.
Purn House Farm Purn Way Bleadon

Agreed that a site meeting take place

Councillors Mrs M E Sheppard & R House returned to the meeting

(3) Enforcement

06/0002/E

Fencing around stables – Celtic Way (96/1849)

06/0034/E

Southerley – Conservatory

06/0187/E

White Gate Farm Bleadon Road Bleadon

06/0256/E

Marshalls Mono Ltd Bridge Road Bleadon

U/A Breach of Conditions

North Somerset's reply was note in respect to the limited enforcement action that they had imposed.

(4) Other

(i) The Golf Course

North Somerset – notification of amendments

MS

(ii) The Homestead

Nothing to report

(iii) Stables at Highcroft Roman Road Bleadon

183.22 Open Spaces Committee Report

- (1) Allotments
- (2) Churchyard
- (3) Footpaths & Bridleways
- (4) Roads & Transport

Nothing tangible to report following the comprehensive reports present at the Annual Parish Meeting.

(5) Children's Playground

It was **Agreed** that a further supply of sand and wood bark be purchased. It was noted that the RoSPA visit was scheduled for the next month.

(6) Newsletter

No report although it was noted that the written Annual Report and a copy of the Annual Accounts would be appearing in the next issue.

183.23 Reports

(1) Coronation Hall

Extra security was being considered around the immediate vicinity of the hall.

(2) Youth Club

It was noted with pleasure that members of the club had volunteered to repaint the crash bar immediate in front of the play area. This offer was readily accepted.

(3) ALCA

Councillor Ray Hicks was formally supported in his candidature for the Executive for a further year.

- (4) District Councillor
- (5) Village Beat Officer

No formal report.

(6) The Village Plan

Nothing tangible to report

Correspondence

(1)*	MS Therapy centre	Seeking Funds/Grant	BP
(2)*	Allianz Cornhill Insurance	Public & Employers Liability Insurance	BP
(3)*	CPRE	Calor Village of the Year	PS
(4)*	North Somerset	SAC – 22/03/06	MS
(5)*	NALC	DIS <i>Extra</i> Issue 627 – 20/03/06	C
(6)*	SCC	Somerset Statement of Community Involvement	C
(7)*	North Somerset	Statement of Involvement – update	MS
(8)*	Info Commissioner	Confirmation of Renewal – Data Protection	BP
(9)*	NS Community Safety	Street Cleansing Contract Review	PS
(10)*	North Somerset	General Purpose Gang – Parish Allocation	JHB
(11)*	HMRC	Audit & Pension Schemes Service	PH
(12)*	North Somerset	Employment of Disabled people survey	BP
(13)*	Mr P Arnold	Village Newsletter – Copy Correspondence	PS
(14)*	North Somerset	Solar Panels – Well Cottage Mulberry Lane Bleadon	MS
(15)*	North Somerset	Partnership Bulletin No 1 March 2006	C
(16)*	North Somerset	Health Overview and Scrutiny Panel 05/04/06	C
	*	Standards Committee 06/04/06	C
(17)*	NALC	DIS <i>Extra</i> Issue 628 – 03/04/06	C
(18)*	Defra	Guide-Clean Neighbourhoods and Environment Act 2005	C
(19)*	Community Action	Annual Conference 2006 – 27/06/06	BP
(20)*	North Somerset	Update for North Somerset Councillors	C
(21)*	NALC	Review of the Quality Parishes Scheme – Consultation	C
(22)*	Allianz Cornhill	2006 Policy Schedule, Renewal & Policy Amendments	BP
(23)*	ALCA	Newsletter – Volume 4 Issue 4 April 2006	C
	*	Accounts And Audit (Amendment) (England) Regs 2006	C
	*	OFCOM – Final Report – Telephone Boxes	C
	*	Statutory Sick Pay & Maternity Pay	C
	*	Clean Neighbourhoods and Environment Act 2005	C
	*	“The Children’s Society”	C
	*	RSS update – Issue No 4 March 2006	C
	*	ALCA North Somerset group Executive Nomination Form	C
(24)*	North Somerset	Mobile Library Posters	NB
(25)*	Mendip Hills ANOB	Newsletter – Spring 2006	C
(26)*	Mazars	Notice of Annual Audit 2006	BP
(26)	Mr & Mrs Lance	Ref: Marshalls Quarry	C
		Referred in 183.17c	
(27)	Various	“Bus Route”	
(28)	North Somerset	“A Taste of North Somerset” leaflets	PO
(29)	North Somerset	Joint Local Transport Plan	JHB
(30)	North Somerset	Precept 1 st Payment - £16,860.00	BP
(31)	Towens	Waste Management Notes – Bin 1 & 2	BP
(32)	Age Concern	Letter of Thanks	BP
(33)	North Somerset	NSRLP Inspector’s Report – Briefing 12/05/06	BP

Additional items received after circulation of the agenda for information purposes

(34)	Clerks & Councils	Direct – Issue 45 May 2006	C
(35)	North Somerset	Briefing - Cleaner Neighbourhoods and Environment Act 2005	C
(36)	RoSPA	Notice of Inspection	KP
(37)	Women’s Project	Notice AGM & Letter of Thanks	C
(38)	NALC	DIS <i>Extra</i> Issue 630 – 01/05/06	C
(39)	Shaw’s	Books Forms Records for Local Councils	BP
(40)	North Somerset	Voluntary Action – The Trumpet Voluntary Spring 2006	C
(41)	Community Safety	Letter of thanks	BP
(42)	North Somerset	06/0256/E Marshalls Mono Ltd – Breach of Conditions	MS
(43)	ALCA	Chairmanship Training Membership Leaflet Legal Briefing – Licensing Act Local Council Administration – Arnold-Baker 7 th Edition	C C BP BP
		AGM Agenda & Minutes – 08/06/06	C
		Newsletter – Volume 4 Issue 5 May 2006	C
(44)	ODPM	Local Authority Byelaws – A Discussion paper	C

(45)	HMR&C	BACS Remittance Advice – Vat Repaid £2,448.67	BP
(46)	HMR&C	Notification of on-line posting of 05/06 PAYE & NI	BP
(47)	North Somerset	Joint Working Arrangements	C
		Local Access Forum	C
		“Life” – Issue 19 May 2006	C
(48)	North Somerset	Register of Electors – Amendments 02/05/06	C

183.25 Other Business referred to the Clerk

- (a) Clean Neighbourhoods and Environment Act 2005

The clerk informed the meeting that he would produce a report on this subject in due course.

- (b) To note the posting of the Notice of Annual Audit

Noted

- (c) To re-appoint Mr Graham Rogers as the Council's Internal Auditor

Appointed.

It was also noted that the internal audit of the Accounts had indeed been completed that very afternoon. It was agreed that a letter of gratitude should be sent to Mr Graham Rogers.

183.26 Date of next Meeting

Parish Council Meeting Monday 12th June 2006 commencing at 7.30 pm.