

DRAFT

MINUTES OF THE MEETING OF THE **BLEADON PARISH PLAN STEERING** **COMMITTEE** **FRIDAY 22ND APRIL 2005** HELD AT THE CORONATION HALL, BLEADON, SOMERSET.

Meeting Commenced: 7.30 p.m. Meeting Concluded: 8.45 p.m.

PRESENT:

Bruce Poole (Chairman)
Joanna Pyke

Penny Skelley (Chairman of the Parish Council)
Mary Sheppard (Parish Councillor)
Keith Pyke (Parish Councillor)

Jo Gower-Crane (Vice chairman Learning and leisure throughout life action group)
Malcolm Herival (Chairman Well-being and safety action group)
Kim Herival (Vice chairman Well-being and safety action group)
Kevin Harris (Chairman Environmental action group)
Bridget Evans (Secretary Environment action group)

APOLOGIES:

Andy Hickson (Vice Chairman Environment action group)
Emma Hanse (Learning and leisure throughout life action group)
Katy Isgrove (Chairman Learning and leisure throughout life action group)

12 Minutes – 4th March 2005 (agenda item 2.1)

Resolved: that the minutes be approved as a correct record and signed by the Chairman.

13 Report of the Well-being and safety action group (agenda item 3.2)

Malcolm Herival reported that since the last steering committee met one meeting of the group had been held and one other had been cancelled. He detailed the questions the group had devised to be included in the questionnaire. The questions were on traffic, crime, well-being (health services/activities) and housing.

Malcolm Herival referred to a “note” which the group requested be included in the questionnaire:

NOTE

Please take a break from this questionnaire, for just a few minutes, and consider the security devices (burglar alarms, motion activated lighting etc) installed to help protect your property – are they currently sufficient.

It was agreed that this should be included in the questionnaire.

Penny Skelley reminded the Group that there was a Neighbourhood Police Surgery already in existence.

Kim Herival spoke on the possibility of having a combined “consulting health suite” that could include:

Day surgery, chiropody, osteopath, district nurses, minor injuries/ailments – walk in surgery.

This could possibly be in partnership with other villages i.e Lympsham /Hutton. She also asked that a question “Access to the A370” be included.

14 Report of the Environment action group

Kevin Harris Chairman of the Environment action group reported that the group had held two meetings, 18th March 2005 and 8th April 2005. The meeting on the 18th March 2005 had looked at the Rural Housing profile document, feedback from the steering committee and a map collated by Peter Lindsay which included the Parish and its existing footpaths and future footpaths.

The group’s meeting on 8th April 2005 had focused on questions for the questionnaire which included:

- Household details
- Housing development
- Highways traffic and rural transport
- Footpaths/bridleways
- Waste/recycling
- Tree planting
- Open spaces

Bruce Poole, Chairman suggested a site visit to some “good” affordable housing developments which was agreed. He also advised that there was a need to identify ancient and historic footpaths by 2026.

15 Article in Weston Mercury – re Travellers Site – Mr Adams

Kevin Harris explained that Bruce Poole, in his capacity as Clerk to Bleadon Parish Council had received a letter from Mr Adams prior to the initial Bleadon Parish Plan presentation meeting.

Mr Adams had complained that the remarks contained in his letter were not recorded in the minutes of the Bleadon Parish Plan meeting in January 2005. He felt that he had not been treated fairly. Mr Adams then reported the matter in the Weston Mercury. Bruce Poole advised that the minutes of the meeting were not a verbatim account. Mr Adams was also aggrieved that his letter had been passed to another group “ad hoc” for comment.

Kevin Harris, Chairman of the Environment action group explained the Environment group had no prior knowledge or access to the letter issued by its author Mr Adams in advance of its publication by the editor of the Mercury and, therefore the group did not have the opportunity to discuss its contents at any meeting, formally or otherwise. The Action group did however read and openly comment on the content of the letter supplied by Bruce Poole (after publication) and agreed a question should be proposed for inclusion in the Parish Council questionnaire in order to acknowledge and be regarded as a truly inclusive survey in the best and proper interests of the parish residents.

The Group also considered the letter and complaint from Mr Adams and their opinion was that he had been treated fairly. Bruce Poole advised that in a recent article the Weston Mercury reporter had contacted him and advised on what he was going to print and asked for comments. Bruce Poole stated that in the recent article he felt that the Weston Mercury had reported the matter fairly.

16 Learning and leisure throughout life action group

Jo Gower-Crane (vice Chairman of the Learning and leisure throughout life action group) advised that two meetings had been held to discuss topic areas for discussion and the second to discuss questions to be included in the questionnaire.

These included:

Footpaths

Village activities/social events

Recreation provision for our youth

After school and holiday activities.

Jo Gower-Crane said that she would be submitting further questions to be included in the questionnaire regarding education and further education.

17 Report of the Prosperity action group

It was noted that there was no representative or report from this group.

18 Parish Plan questionnaire

Bruce Poole advised that he and Penny Skelley (Chairman of the Parish Council) were meeting with the representatives from Defra in response to a request for grant funding being sought by Society of Local Council Clerks to aid Parish Councils nationally.. Defra would be looking at several Somerset villages to assess what actions Parish Council's were involved with.

Format of Parish Plan Questionnaire

Keith Pyke had circulated several different styles of questionnaires modified from other parish/village plan questionnaires. It was agreed that the plan:

- a) to be distributed to each household
- b) responses to be anonymous
- c) to be delivered the first week in July
- d) to be returned within four weeks
- e) follow up call in fourth week with post card to remind people to complete form
- (f) the questionnaire to include A3 coloured map (whole parish/ intro page and montage)
- g) be in book format
- h) questionnaire also to be on web to be filled in electronically (to be checked if there is a "pause" facility on line).
- i) publicity banners etc

Keith advised that the cost of printing would be in the region of £800 - £1,000 dependent on how much colour is used.

Actions for July meeting

July meeting how to assimilate the information from the questionnaires.